

# ***Instructions for Occupational and Physical Therapists and Assistants***

## ***Mercury Modules***

Complete each module in the order outlined below:

- How to Register Mercury
  
- How to Create a Caseload on Mercury
  
- How to create a Care Plan for OT/PT
  
- How to record Daily Service for OT/PT
  
- How to print reports

REMEMBER to select which documents you want uploaded to GoalView:

Current Care Plan and quarterly Daily Service Notes

The Mercury Administrator for Granite School District is Stephanie

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